

Better online banking.

Making a BPAY payment.



me Bank

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Welcome JOHN CITIZEN

Home

Welcome back. You last accessed the system on 03/09/2011 at 16:47

Account Details

Transfers & BPAY **1** Account Summary for JOHN CITIZEN

Account Number	Description	Balance	Available
007800000	Ultimate Home Loan	-\$118,727.67	\$0.00
007900000	Ultimate Home Loan	-\$153,745.08	\$0.00
008200000	Ultimate Offset Acc	\$15.03	\$15.03
008400000	InterestME Account	\$0.00	\$0.00

You have 3 unread messages

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1 From the home page – select the ‘**Transfers & BPAY**’ menu.

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Showing: All

To	Date Due	Amount	Debit Account	Available	Frequency	Status
Ultimate Home Loan	30/06/2011	\$600.25	008200000	\$0.00	Fortnightly	Pending
Ultimate Home Loan	30/06/2011	\$465.14	008200000	\$2,133.48	Fortnightly	Pending

Please note: Any pending payments to an Interest Only Investment Loan are an indication only.

2 Select 'BPAY'.

The screenshot shows the 'Enter BPAY Details' form on the me Bank website. The form includes the following fields and options:

- Select From Account:** A dropdown menu showing '008200000 Ultimate Offset Acc (Ultimate Offset Account) - Available: \$3,193.06'. Callout 3 points to this field.
- Select Biller:** A dropdown menu with the text '--- Select an existing biller ---'. Callout 4 points to this field.
- Bill Code:** A text input field containing '464347'. Callout 5 points to this field.
- Bill Name:** A text input field containing 'MEMBERS EQUITY PTY LTD'. Callout 5 points to this field.
- Customer Reference:** A text input field containing '5187560800000000'. Callout 5 points to this field.
- Payment Amount:** A text input field containing '100.00'. Callout 6 points to this field.
- Date:** A date picker showing '05/08/2011'. Callout 7 points to this field.
- Frequency:** A dropdown menu with 'Once Only' selected. Callout 7 points to this field.
- Email Confirmation Option:** A checkbox labeled 'Email me a copy of the receipt' which is checked, with the email address 'John.Citizen@email.com' in the adjacent field. Callout 8 points to this section.
- Buttons:** At the bottom, there are 'Continue >' and 'Cancel >' buttons. Callout 9 points to the 'Continue >' button.

Below the form, there is a note: 'Payments posted after 4pm (Melbourne time) on a Banking Business day, including future dated payments, will be processed the next Banking Business day.' and a prompt: 'Press "Continue" to confirm your payment details, or "Cancel" to return to the BPAY page.'

3 **Select From Account** by using drop down menu to identify from where the payment will be made.

4 **Select Biller** to be paid from the drop down menu.

5 If the biller is not in the drop down menu, enter the **Bill Code** and **Customer Reference** number located near the BPAY logo on your bill. Then simply tick the '**Add to list of Billers**' box.

6 Enter the **Payment Amount**.

7 Enter the **Date** you want the payment to occur and select the **Frequency** from the drop down box.

8 Tick '**Email Confirmation Option**' if you wish to get a receipt sent via email.

9 Select '**Continue**' to confirm the payment details.

Check the BPAY instructions displayed are correct.

- 10** If correct – select '**Continue**'.
- 11** If you wish to change any of the details – select '**Change**'.
- 12** If you do not wish to proceed with the payment – select '**Cancel**'.